| | Drawer / Beneficiary Tel. No. Drawee / Applicant | | | TO: PUBLIC BANK (HONG KONG) LIMITED I/We hand you draft and/or documents as listed below for disposal in accordance with the following instructions and subject to the terms and conditions of the General Letter of Guarantee, General Letter of Hypothecation and/or Trade Financing General Agreement signed by me/us for: | | | | |
|------|---|---|-----------------------------|--|--|-------|---|--|
| | | | | | | | | |
| | | | | | □ ADVANCE against bills/documents □ COLLECTION □ NEGOTIATION with recourse under DOCUMENTARY CREDIT | | | |
| | Departure Date | | | Documentary Credit No. | | | | |
| | B/L/AWB No. | | | L/C Issuing Bank | | | | |
| | Ves | Vessel/Flight No. Sea / Airport of Loading | | | ICC incoterms (e.g. FOB, CFR, etc.) Payment Terms | | | |
| | Por | Port of Discharge Final Destn. if on Carriage | | | Invoice No. | | | |
| INS' | STRUCTIONS For Bills not under Credit please follow as marked X | | | | Collecting Bank (For Bills Not Under Letter of Credit) | | | |
| | A | Release Documents against PAYMENT | | | | | | |
| | В | B Release Documents against ACCEPTANCE | | | | | | |
| | С | ACCEPTANCE/PAYMENT may await arri | | | | | | |
| | D E | CABLE advice of Non-payment | and / or Non-acceptance | | | | | |
| | F | | | | NOTE: If no instructions are given regarding protest the Bank will assume | | | |
| | G | | | | that protest is not required. | | | |
| | Н | acceptance/payment but y | | | | | who will assist you to obtain acceptance/payment but who has no authority to amend the terms of the bill. | |
| | I | From proceeds deduct to | be paid to above agent. | • | Number of documents attached | • | | |
| | J | If Unpaid / Unaccepted, store and insure go | oods | | Draft | | Certificate | |
| | K | COLLECT overseas charges from the DRAWEES | | | Commercial Invoice | | Air Waybill | |
| | L | DEDUCT overseas charges from the PROC | CEEDS | | Customs/Consular Invoice | | Bill of Lading | |
| | | | p.a. from drawees from date | | Packing List | | Parcel Post Receipt | |
| | M | of until date of | | | Inspection Cert. | | Insurance Policy | |
| | | | | | Cert. of Origin | | Weight List | |
| | N | WAIVE interest and/or collection charges if refused | | | Other do | cumen | nts | |
| | О | DO NOT WAIVE Documents may be released against provisional payment in local currency | | | | | | |
| | P | | | | | | | |
| | PROCEEDS DISPOSAL please follow instructions marked X | | | | | | | |
| | Dec | Deduct HKD for Packing Credit Loan No. | | | Other instructions | | | |
| | Dec | Deduct in settlement of | | | | | | |
| | Cre | Credit our Savings/Current Account A/C No. | | | | | | |
| | Under Exchange Contract No. | | | | | | | |
| | Send us your Cashier Order/Demand Draft in favour of | | | | Bill Amount: | | | |
| | Brief Description of Goods | | | | Account No.: | | | |
| | In case of enquiries please call Mr/Mrs/Miss. Tel.: FOR BANK USE ONLY | | | | Having thoroughly read the terms and conditions overleaf. I/We agree to be bound by such terms and conditions, to which your Bank's services as mentioned above now applied for is subject. Stamp & Authorized Signature(s) | | | |
| | | | | | | | | |
| | | | | | | | | |
| | Bar | Bank Reference: Signature verified by: | | | Stamp & Authorized Signature(3) | | | |
| | Remarks: Checked by: | | | | | | | |
| | | | | | | | | |

Terms and Conditions

1. We agree that:-

- a) Notwithstanding my/our instruction not to protest the bill you retain recourse on me/us in the event of dishonour.
- b) Where authority has been given in instruction P to release documents against payment in local currency, we hold ourselves responsible for the full amount of the bill being remitted, and we will refund to you any shortfall on demand if the full amount is not remitted to you within a period considered by you to be reasonable.
- c) You will not be responsible for any act, omission, default, suspension, insolvency or bankruptcy of any correspondent, agent or sub-agent.
- d) You will not be responsible for any delay in remittance or loss in exchange during transmission or in the course of collection.
- e) You will not be responsible for loss or delay of any bill of exchange or documents in transit or in the possession of any correspondent agent or sub-agent.
- 2. In consideration of your advance or negotiation of our documentary drafts covering shipments which are insured by our buyers abroad, we hereby hold ourselves responsible for all losses and consequences and agree to indemnify you against all liabilities, losses and expenses that may be incurred by you in connection thereto.
- 3. In consideration of your handling this advance, negotiation or collection at our request, we agree to indemnify you and keep you indemnified at all times against all liabilities which you may incur or sustain by reason of your so doing and to provide you with funds with which to meet payments made by you or your agent together with all interests, commission, charges, disbursements and expenses of whatsoever nature, due to or incurred, or defrayed by you and/or your officers and agent in relation to this advance, negotiation or collection, and we authorize you to debit our account with you with all monies for which you may be or become liable to pay hereunder as aforesaid and we confirm that you shall not be under any obligation to give us any notice of such debit before the same is made.
- 4. We further agree that your bank assumes no responsibility for the authenticity or genuineness of documents delivered to your bank, nor for the quantity, quality, condition, genuineness, identity, title or delivery of the goods to which the documents relate.
- 5. Collections are subject to the Uniform Rules for Collections as published by International Chamber of Commerce and currently in force.
- 6. Drawings under Documentary Credits are subject to Uniform Customs and Practice for Documentary Credits as published by International Chamber of Commerce and currently in force.